

September 24, 2015

Andy Meserve
President, USW Local 9423
P.O. Box 448
Lewisport, KY 42351

Re: Job Combinations

Dear Andy:

The Company is providing thirty (30) days notice that we will implement a job combinations in the Maintenance group effective October 26, 2015.

- Combine Rectifier Operator and Scubber Operator classifications. The job title will be Rectifier Operator – pay grade 27.

I have attached a copy of the new job description.

Sincerely,



Karen Snyder
Senior Human Resources Generalist

Job Description

Rectifier Operator A/Scrubber Operator (pay grade 27)

Primary Function:

Control and distribute plant power. Maintain potline DC bus voltage as requested by potline and keep lines informed of irregular load conditions, power demands. Assume responsibility for protection and safe operation of High Voltage Equipment and associated equipment. Coordinate with power company dispatcher and potlines to cope with power problems originating at the plant and in the Power Company's system. Be capable of making decisions pertinent to safety and continuity of operation of highly critical equipment and materials.

Operate and control air control systems in the Carbon Bake, Wet Scrubbers, and Maintain air quality standard according to established methods and procedures within such air control systems.

Tools & Equipment & Materials Handled:

High voltage gloves, "hot stick," firefighting equipment, blue prints, recording instruments and charts, calculator, portable plant radios, transformers, rectifiers, high voltage switches, meters, valves, cooling towers, bucket truck, oil circuit breakers, SF6 Breakers, D.C. station batteries and PLC's.

Grease gun, pumps, filters, small hand tools, funnels. Oil, grease, oil-dry, absorbent pads, and spent oil.

Air Control Wet Scrubber:

Multiclone collectors, draft cans, wet scrubbers, recirculating sump and pumping systems, treatment plant, pelletizer, and associated support equipment. Lime, water, by-products of the reduction process.

Bake Scrubber:

Baghouse and modules, draft fans, computers/computer program.

Source of Supervision:

Maintenance Supervisors

Direction Exercised:

Supervise and direct switching operation. Advise electricians and others as to conditions, situations and systems in the power center and substations during normal operations and times of emergency. Pass on information and directions to others.

Bake Scrubber:

Inform bake furnace operators of any problems so they can make any adjustments. Write work orders and contact maintenance for repairing equipment as required to meet environmental regulations.

Working Procedure:

1. Take readings of instruments and keep precise records.
2. Make calculations for reports and operations.

3. Control power to conform with consumption demand limits.
4. Analyze equipment checks and request maintenance work when necessary.
5. Receive visitors and phone calls.
6. Change recording charts when necessary.
7. Maintain adequate supply of forms, charts and office supplies.
8. In case of power loss supervise and assist electrician in necessary switching in switchyard and perform necessary switching and coordinating from control room to restore power.
9. Notify supervisors and call in additional maintenance people when necessary during critical or emergency situations at the rectifier station.
10. May be called in to do electrical work (on overtime) in other areas of the plant on off days when electrical manpower runs short or when extra help is needed.
11. Write up and maintain current and accurate switching procedures.
12. Lock-out/tag-out.
13. Also includes such tasks and duties as have traditionally been performed by this classification.

Common to all areas:

1. Check computer systems to ensure everything is working properly.
2. Periodic walk-through system to check gauges and ensure proper equipment function.
3. Assist in loading/unloading of materials.
4. Operate and maintain temperature, water, and control systems.
5. Maintain good housekeeping.
6. Maintain log books and complete routine log sheets.
7. Make routine adjustment and assist maintenance to determine and repair problems.
8. Lock-out/tag-out equipment as required.
9. Responsible for oil spill clean-up and/or reporting.
10. Also includes such tasks and duties as have traditionally been performed by this classification.
11. Miscellaneous preventative maintenance to ensure proper equipment operation, including maintaining oil additions and lubrication of equipment.

Air Control Wet Scrubber – Specific Duties:

1. Monitor and regulate lime feed system.

2. Technical testing and sampling of sump solids, pH, sludge, water, dust, etc.
3. Monitor and regulate operation of multiclone collectors, draft fans. Scrubbers, circulation system, treatment plant, and all support equipment.
4. Operate pelletizer.
5. Operate electrostatic precipitators, dust equipment and support equipment.
6. Operate and maintain pH, conductivity, and temperature, and control systems.
7. Computer skills: E-mail, stores look-up, and requisitions.

Bake Scrubber – Specific Duties:

1. Sounding of alumina storage tanks.
2. Monitor and regulate operation of induced draft fans, circulation system, conditioning tower and all support equipment.
3. Communicate with bake furnace operators to ensure safe operation of furnace and consistent operation of scrubber during fire moves and other process adjustments.
4. Operate Pelletizer.
5. Computer skills: MMI screen, E-Mail, stores look-up, and requisitions.